



PRINCE EDWARD YACHT CLUB

30 Fairfield Street, Picton ON K0K 2T0

Telephone 613-476-5585 E-mail: manager@peyc.ca

HALL RENTAL APPLICATION

Date of Function: _____

Type of Function: _____

Contact Person/s: _____

Contact Number/s: _____

Email: _____

Mailing Address: _____

Responsible: Group: _____ Person: _____

Time of Function: Start: _____ Finish: _____ Set up: _____

Number of Guests: _____

Caterer Details: _____

Ovens/Stove: Yes: ___ No: ___ Do you know how to use: _____

Dishwasher: Yes: ___ No: ___ Do you know how to use: _____

Chafing Dishes: Yes: ___ No: ___ How many: _____ (Bring your own fluid)

Notes/Requirements:

Circle or highlight best description:

Status:	Full Member	Social Member	Non-Member
Rental:	Hall/Kitchen	Chart Room Only	Kitchen Only
Music:	Band: _____	DJ: _____	PEYC Sound System

Please note: It is preferred that set up time occurs during regular Club hours. Clean up & trash removal needs to be done before event ends and all equipment, decorations, and food, etc. should be removed from the premises immediately following the event.

Alternate arrangements for set up and clean up can be made with the Manager prior to the event. Extra charges may apply.

Please let us know if your event is a surprise & best person to contact – we don't want to ruin the party!

HALL RENTAL APPLICATION (continued)

Hall/Kitchen Combined: \$ _____
Kitchen Only : \$ _____
Chart Room Only : \$ _____
Subtotal : \$ _____
Plus HST (13%) : \$ _____
TOTAL DUE : \$ _____
Less *Deposit Paid: \$ _____ Date: _____ Receipt#: _____
 Payment Method: _____
Balance Remaining : \$ _____
BALANCE PAID : \$ _____ Date: _____ Receipt#: _____
 Payment Method: _____

A 50% non-refundable deposit is required upon acceptance

THE FOLLOWING CONDITIONS HAVE BEEN READ AND AGREED UPON SIGNING

1. THAT I/we have authority to make this application on behalf of the above-named group or individual(s) and to bind the said group or individual(s) to the provisions herein.
2. THAT I/we understand that I/we am/are personally responsible for the supervision of the hall during the rental period and so long as the hall is occupied, and that I/we am/are personally responsible for the conduct of all those in attendance in the hall and for payment to Prince Edward Yacht Club for any damages caused to the facility during this rental.
3. THAT I/we understand that Service Animals will not be permitted in the immediate area where food is being prepared as per Health Regulations and that Service Animals are permitted in areas where food is being served/consumed.
4. THAT for an evening rental the building is to be vacated no later than 2 a.m. of the following morning unless otherwise arranged.
5. THAT the premises shall be left in the same condition as when rented and none of the contents (for example, tables and chairs) are to be removed from the premises at any time.
6. THAT where specific rules as to the use of the premises apply (for example, a prohibition against smoking or alcoholic beverages) and are posted in the premises, these rules shall be observed and enforced at all times.
7. I/We agree to adhere to the consumption of alcohol provisions in licensed areas of the club only.
8. I/We agree to waive any claims against Prince Edward Yacht Club or its officers, employees or agents in the event of any injury or loss that may be sustained by any persons while attending or taking part in the

activity held in this facility. I/We understand Prince Edward Yacht Club assumes no responsibility or liability whatsoever for damages suffered by any person, organization or corporation, including sickness, injury or death or theft of property or by any means during or as a result of the rental and the use of the building.

9. THAT failure to abide by the forgoing conditions as to the use of the building may result in refusal or permission for the use of Prince Edward Yacht Club at the time of a future application.

I/We have read and agree to abide by all the conditions specified in this agreement for use of the facility.

DATED at Picton, Ontario, this _____ day of _____, 2021

Applicant's signature

PEYC Staff signature

Name: _____

Name: _____